

## BOARD OF SELECTMEN – JANUARY 27, 2014

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### **I. Call to Order**

Chairman Alex Vispoli called the Regular Meeting of the Board of Selectmen to order at 7:08 P.M. in the Selectmen's conference room in the Town Offices. Present: Chairman Vispoli-Y and Selectmen Paul Salafia-Y, Brian Major-Y, Mary Lyman-Y and Dan Kowalski-Y. Also present: Town Manager Reginald S. Stapczynski. The meeting was duly posted and cablecast live.

### **II. Executive Session**

Chairman Vispoli called the Executive Session to order at 9:12 P.M. in the Selectmen's conference room. The Board entered into Executive Session on a motion by Selectman Kowalski and seconded by Selectman Salafia to discuss collective bargaining strategy and contract negotiations with non-union personnel and that the Chairman declare that an Open Session would be detrimental to the Town's strategy, and to return to Open Session. Roll call: Chairman Vispoli-Y and Selectmen Dan Kowalski-Y, Brian Major-Y, Paul Salafia-Y and Mary Lyman-Y. At 10:12 P.M. on a motion duly made and seconded, the Board voted to adjourn from Executive Session and not to return to Open Session. Roll call: Chairman Vispoli-Y and Selectmen Paul Salafia-Y, Brian Major-Y, Mary Lyman-Y and Dan Kowalski-Y.

### **III. Opening Ceremonies**

#### **A. Moment of Silence/Pledge of Allegiance**

Chairman Vispoli led the members in a Moment of Silence followed by the Pledge of Allegiance.

### **IV. Communications/Announcements/Liaison Reports**

The Town Manager made the following announcements:

- ~ The Governor's Local Aid announced at the MMA Annual Meeting was not what was expected and House Speaker DeLeo will be pursuing an increase.
- ~ The OPEB audit has been completed and the Town's liability decreased from \$150M to \$144M. The changes in plan design, proposed funding schedule, and moving people into Medicare helped to reduce the liability. Kathy Reilly will be invited to the next Tri-Board meeting to provide further explanation.
- ~ The Annual Town Meeting Warrant will close on Friday.
- ~ The new Mayor of Lawrence has revived the St. Patrick's Day Parade and invited the Board of Selectmen to join the AHS Marching Band in marching with them on Saturday, March 15<sup>th</sup> at 1:00 P.M. in Lawrence.
- ~ The Bancroft Elementary School Building Committee announced that the new school will be ready by May 22, 2014 as scheduled and students will begin classes in the new school in September. Classrooms will be moved during the Summer.

#### **IV. Communications/Announcements/Liaison Reports (Cont.)**

- ~ Town Elections: Nomination papers have been taken out by Joel Blumstein for the opening on the School Committee and Jodi Oberto, Kevin Cuff and Mary O'Donoghue for the opening on the Board of Selectmen.
- ~ Main Street Banner: Town Staff will use the scissor-lift to install and remove the Main Street banners. There will be a cost to organizations wishing to put up a banner.
- ~ Ken Lombardi, Foran Insurance Consultant, is pursuing the quest to move retired municipal teachers from the GIC Plan to the Town's Health Plan. A public hearing has been scheduled for March 5<sup>th</sup> at 7:00 P.M. in the West Middle School Auditorium.
- ~ North Reading Water Agreement: A review will be presented at the February 10<sup>th</sup> meeting.
- ~ The FY-2015 Budget will be released on Friday, February 7<sup>th</sup> and presented to the Selectmen on Monday, February 10<sup>th</sup>. Budget presentations will be made at the Joint Meeting on Saturday, February 15<sup>th</sup> from 9:00 AM to Noon at the Memorial Hall Library.

Selectman Salafia reported on the status of the PILOT Program and said a few meetings have been held with more meetings scheduled with private schools and institutions. He hopes the Main Street banner will boost attendance at the Annual Town Meeting and urged the Board to join together in support of the new Mayor of Lawrence by marching in the St. Patrick's Day Parade.

Selectman Kowalski inquired about the action taken by the Retirement Board at their meeting on Friday regarding the potential change of pro-rating benefits for part-time employees that would help to reduce our OPEB liability. The Retirement Board voted 'no change' on this item. The Town Manager will follow-up. The Town Manager said there is still a vacancy on the Retirement Board with three candidates to be interviewed by the Selectmen. Mr. Kowalski said the State allows a member of the Board of Selectmen to serve on the Retirement Board as long as it has Town Meeting approval. On another note, Mr. Kowalski would like to see the time on the parking meters at the Memorial Hall Library increased from two to three hours and inquired on the procedure to secure funds for much needed improvements at the Center at Punchard. The Town Manager will speak with Plant & Facilities Building Superintendent Ed Ataide.

Selectman Lyman attended the Commission on Disability's recent meeting and shared information on yellow reminder notices to be placed on the windshields of cars found illegally parked in handicap spots. The Commission will meet again on Wednesday, March 26<sup>th</sup> at 6:30 P.M. at the Memorial Hall Library.

Chairman Vispoli reported on an upcoming 'brain-storming' session by the Operations Team with Lawrence, Andover, North Andover and Methuen to find potential opportunities to work together, compare services and challenges. He also reported that the I-93 project that could benefit the region is back on the agenda. He discussed

arranging another summit with Congresswoman Tsongas and that they are strategizing on a discussion with Secretary Davies of the MASS DOT.

**V. Citizens Petitions & Presentations**

DPW Business Manager Sandy Gerraughty introduced Sarah LaMacchia, a student intern from the AHS Environmental Sustainability Internship Program. The purpose of the internship is to learn about educating the public about sustainable recycling. Sarah shared the recycling public service announcement she created to educate Town residents on recycling and its affects. The public service announcement will run on the Town's cable station. A survey of residents was conducted in the Fall with over 200 residents responding and a Facebook page was established for access to information on recycling, trash pickup and other helpful information.

Mike Roli, 2 College Circle, spoke about the need to refresh the interior of the Senior Center, to repair the cracked pavement outside and install signage. He asked that the Board consider Dan Kowalski's request.

Richard Pruneau, owner of the Park Street Pub, informed the Board that he has submitted paperwork to the State to allow Keno in his establishment. The Lottery Commission will send a letter to the Town and the only vote needed by the Board is if they object to the request.

**VI. Regular Business of the Board**

**A. Ballardvale Fire Station Building Committee Final Report**

Dan Casper, Chairman of the Ballardvale Fire Station Building Committee, Committee members Rebecca Backman, Jim Curtis and Fire Chief Michael Mansfield provided a final report on the Ballardvale Fire Station project. They noted the station is over 120 years old, does not meet building specifications and codes and the current site does not allow for expansion. The results of the Feasibility Study and alternatives were provided to the Board. They reviewed their charge and final analysis of their findings. A review of the suggested relocation sites revealed that most were problematic and the corner of Andover and Woburn Street where the ballfield is located is still the most logical site but there is resistance from residents in the immediate area. Their recommendation is to build the new Ballardvale Fire Station on the corner of Andover and Woburn Streets.

Colin Wayland of One Winterberry Lane pointed out that the most recent study shows the South School ballfield site is not the ideal location for optimal response time. Bob Goldsmith, 4 Bayberry Lane, asked if the Board has alternate consideration and feels they are asking too much money to build a new fire station with a lot of unknowns. The next steps are that the Board will look at alternatives and schedule a Work Session.

**VI. Regular Business of the Board (Cont'd)**

**B. SolarizeMass Andover Presentation**

Anil Navkal, Andover Green Advisory Board, and Paul Materazzo, Director of Planning, walked the Board through a presentation regarding the SolarizeMass Andover Program. The Town was awarded \$2,500 for marketing and outreach to residents, vendors are all pre-qualified and the discount structure is based on the level of community adoption. Solar PV installation contract is between the resident and the designated installer, ASTRUMSOLAR. Benefits to the Town include MASSCEE vetted installers, increased green awareness, revenue stream from permit fees, and increased support for public PV installation. Residents would see a 20-30% decrease over their current electrical costs and continue to harvest solar energy for twenty-five years or more upon installation. The sign-up period for residents is between March and July with 115 residents already signed on. A kick-off meeting will be held on January 30<sup>th</sup> in the Public Safety Center at which time the installer ASTRUMSOLAR will present an installation presentation.

**VII. Consent Agenda**

**A. Change of Manager**

Selectman Salafia motioned to approve the request of WHG Andover Inn, LLC, 914 Hartford Turnpike, Waterford, CT., d/b/a Andover Inn, 4 Chapel Avenue, Andover, for a Change of Manager on their All-Alcoholic Innholder's license. The new Manager of record will be Stephen Amesoeder. The request has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Selectman Lyman and unanimously voted to approve.

**B. Special Municipal Employees**

On a motion by Selectman Major and seconded by Selectman Lyman, the Board voted 5-0 to designate members of the Information Technology Advisory Committee as Special Municipal Employees.

**C. Future Meeting Dates**

The Board set the following future meeting dates for February and March:

February 10<sup>th</sup> (Joint Meeting/Finance Committee), February 15<sup>th</sup> (Joint Meeting w/Finance Committee), February 24<sup>th</sup> (Joint Meeting w/Finance Committee), March 1<sup>st</sup> (Joint Meeting w/Finance Committee), March 3<sup>rd</sup> (Joint Meeting w/Finance Committee), March 10<sup>th</sup> (Joint Meeting w/Finance Committee), March 12<sup>th</sup> (Tri-Board Meeting), March 17<sup>th</sup>, March 24<sup>th</sup>, March 26<sup>th</sup> (if needed) and March 31<sup>st</sup>. The February 15 and March 1<sup>st</sup> meetings will be held on Saturday mornings at the Memorial Hall Library.

D. Appointments and Re-Appointments

On a motion by Selectman Lyman and seconded by Selectman Salafia, the Board unanimously that the following appointments by the Town Manager be approved:

DEPARTMENT	POSITION	RATE	EFF. DATE
<u>MUNICIPAL SERVICES DEPARTMENT</u>			
Christopher M. Cronin	Director (New position)	M3-10-5/\$124,004	1/28/14
<u>MEMORIAL HALL LIBRARY</u>			
Curtis Wyant	Systems Librarian (v. D. Baumeister)	IE-24/1/\$63,434	2/18/14
<u>POLICE DEPARTMENT</u>			
Stephen Neal	Sergeant (v. D. Lane)	Q515/1/2/\$84,894	2/2/14
<u>COMMUNITY SERVICES</u>			
Kaitlyn L. O'Hara	Basketball Supervisor/ Director – PT	C13A/\$20.00/hr.	12/14/13
Miles T. Branscombe	Bradford Ski Monitor – PT	C2A/\$8.00/hr.	1/6/14
<u>BALLARDVALE HISTORIC DISTRICT COMMISSION</u>			
Robert Branca – Alternate Member – Term expires 6/30/14 (v. J. Sheldon)			
<u>TRUSTEES OF MEMORIAL HALL LIBRARY</u>			
Molly Ann Foley – Term expires 6/30/16 (v. M. Russell)			
<u>COMMISSION ON DISABILITY</u>			
Sarah Paterson – Term expires 6/30/14 (v. P. Commene)			
<u>CONSERVATION OVERSEER</u>			
Leonard G. Shokum – Term expires 6/30/16 Reservation to be designated by the Conservation Commission			

IX     Approval of Minutes from Previous Meetings

On a motion by Selectman Lyman and seconded by Selectman Major, the Board voted 5-0 to approve the minutes of the following meetings as presented: Special Meeting of November 25, 2013, Regular Meeting of December 2, 2013, Special Meeting of December 9, 2013, Tri-Board Meeting on December 9, 2013, Regular Meeting of December 16, 2013, Special Meeting on December 19, 2013, Special Meeting on December 31, 2013 and the January 6, 2014 Regular Meeting. Paul Salafia abstained from voting on the January 6, 2014 Minutes as he was not in attendance.

X.     Executive Session.

At 9:14 P.M. on a motion by Mary Lyman and seconded by Brian Major, the Board of Selectmen motioned to enter into Executive Session to discuss collective bargaining strategy for non-union personnel and not to return to Open Session. Roll call: Chairman Vispoli-Y and Selectmen Paul Salafia-Y, Brian Major-Y, Mary Lyman-Y and Dan Kowalski-Y.

Respectfully submitted,

Dee DeLorenzo  
Recording Secretary

Documents: Final Report of the Ballardvale Fire Station Building Committee  
Environmental Sustainability Internship Course